### Assessment Cues
(tick appropriate response)

1. Does the resident know when to go to the toilet?
   - [ ] Yes
   - [ ] Sometimes
   - [ ] No

2. Can the resident tell you where the toilet is?
   - [ ] Yes
   - [ ] Sometimes
   - [ ] No

3. Can the resident walk to the toilet independently?
   - [ ] Yes, independently
   - [ ] Sometimes
   - [ ] No, requires supervision
   - [ ] No, requires physical assistance
   - [ ] No, requires lifting equipment
   - [ ] N/A, unable to use toilet

4. Can the resident get on and get off the toilet independently?
   - [ ] Yes, independently
   - [ ] Sometimes
   - [ ] No, requires supervision
   - [ ] No, requires physical assistance
   - [ ] No, requires lifting equipment
   - [ ] N/A, unable to use toilet

5. Can the resident undress and dress themselves before and after toileting?
   - [ ] Yes, independently
   - [ ] Sometimes
   - [ ] No, requires supervision
   - [ ] No, requires physical assistance
   - [ ] No, requires lifting equipment
   - [ ] N/A, unable to use toilet

### Best practice recommendations
- Encourage residents to participate as much as possible in toileting activities to remain optimal mobility and independence
- Consider each resident's personal preferences for continence care

### Care Options
(tick appropriate care option)

1. If sometimes or no:
   - Identify behaviours showing that the resident may need to go to the toilet (e.g., restlessness)
   - (List possible cues)
   - [ ] Supervise
   - [ ] Prompt
   - [ ] Physically assist the resident to go to the toilet at
     - [ ] fixed times
     - [ ] individualised times

2. If sometimes or no:
   - [ ] Show/remind the resident where the toilet is
   - [ ] Ensure toilet is easy to identify
   - [ ] Leave the toilet light on

3. If sometimes or no:
   - [ ] Place the resident close to the toilets
   - [ ] Place the following ambulation aids close to the resident
     - [ ] Wheely frame
     - [ ] Pick up frame
     - [ ] Gutter frame
     - [ ] Walking stick
     - [ ] Wheelchair
     - [ ] Other
   - [ ] Supervise
   - [ ] Prompt
   - [ ] Physically assist the resident to walk to the toilet
   - [ ] If physical assistance is required, provide:
     - [ ] 1 staff member
     - [ ] 2 staff members
     - [ ] Lifting equipment
     - [ ] Other

4. If sometimes or no:
   - [ ] Encourage the resident to use the following assistive devices
     - [ ] Handrails
     - [ ] An over the toilet seat frame
     - [ ] A donut
     - [ ] Other
   - [ ] Supervise
   - [ ] Prompt
   - [ ] Physically assist the resident to get on and off toilet
   - [ ] If physical assistance is required, provide:
     - [ ] 1 staff member
     - [ ] 2 staff members
     - [ ] Lifting equipment
     - [ ] Other

5. If sometimes or no:
   - [ ] Ensure that the resident has clothing that is easy to manage (e.g., elastic waisted pants with no zips).
   - [ ] Supervise
   - [ ] Prompt
   - [ ] Physically assist the resident to adjust their own clothing.
### SECTION A: Toileting ability, Cognitive skills & Mobility (continued)

#### Assessment Cues

<table>
<thead>
<tr>
<th>(tick appropriate response)</th>
<th>Care Options</th>
</tr>
</thead>
<tbody>
<tr>
<td>6. Can the resident use toilet paper and wipe themselves?</td>
<td>If sometimes or no:</td>
</tr>
<tr>
<td>□ Yes, independently</td>
<td>□ Supervise</td>
</tr>
<tr>
<td>□ Sometimes</td>
<td>□ Prompt</td>
</tr>
<tr>
<td>□ No, requires supervision</td>
<td>□ Physically assist the resident to get toilet paper ready and to use it.</td>
</tr>
<tr>
<td>□ No, requires physical assistance</td>
<td></td>
</tr>
</tbody>
</table>

#### Care Options

<table>
<thead>
<tr>
<th>(tick appropriate care option)</th>
</tr>
</thead>
<tbody>
<tr>
<td>6. Can the resident use toilet paper and wipe themselves? If sometimes or no:</td>
</tr>
<tr>
<td>□ Yes, independently</td>
</tr>
<tr>
<td>□ Sometimes</td>
</tr>
<tr>
<td>□ No, requires supervision</td>
</tr>
<tr>
<td>□ No, requires physical assistance</td>
</tr>
</tbody>
</table>

If sometimes or no:

- Supervise
- Prompt
- Physically assist the resident to get toilet paper ready and to use it.

---

#### SECTION B: Bladder & Bowel pattern

Refer to 3 day bladder chart and 7 day bowel chart to complete questions

---

**Best practice recommendations**

- Aim for the resident to be continent and to void 4-6 times a day and no more than 2 times at night
- Aim for the resident to have a regular (at least 3 per week) continent, soft formed stool (i.e. Bristol Stool type 3 or 4 that is easy to pass)
- If the resident has incontinence, aim for them to feel clean and dry with changes of pads soon after each episode
- Assess residents risk for falling if they need to go to the toilet at night

#### Assessment Cues

<table>
<thead>
<tr>
<th>(tick appropriate response)</th>
<th>Care Options</th>
</tr>
</thead>
<tbody>
<tr>
<td>9. During the day, how many times does the resident need to pass urine/go to the toilet on average (from 7am-7pm)?</td>
<td>If less than 3 times, ask the RN, Continence Nurse or GP about the care required.</td>
</tr>
<tr>
<td>□ Less than 3 times</td>
<td></td>
</tr>
<tr>
<td>□ 4 - 6 times (normal)</td>
<td></td>
</tr>
<tr>
<td>□ More than 6 times</td>
<td></td>
</tr>
</tbody>
</table>

#### Care Options

<table>
<thead>
<tr>
<th>(tick appropriate care option)</th>
</tr>
</thead>
<tbody>
<tr>
<td>9. During the day, how many times does the resident need to pass urine/go to the toilet on average (from 7am-7pm)? If less than 3 times, ask the RN, Continence Nurse or GP about the care required.</td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td>10. During the night, how many times does the resident need to pass urine/go to the toilet on average (from 7pm-7am)? If once or more:</td>
</tr>
<tr>
<td>□ None</td>
</tr>
<tr>
<td>□ Once</td>
</tr>
<tr>
<td>□ Two or more times</td>
</tr>
<tr>
<td></td>
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<td></td>
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<td></td>
</tr>
</tbody>
</table>
### SECTION B: Bladder & Bowel pattern (continued)

<table>
<thead>
<tr>
<th>Assessment Cues (tick appropriate response)</th>
<th>Care Options (tick appropriate care option)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>11.</strong> Does the resident experience urine leakage during the day?</td>
<td>If yes to urine leakage during the day:</td>
</tr>
<tr>
<td>□ Yes</td>
<td>□ Develop and put in place an individualised toileting program</td>
</tr>
<tr>
<td>□ No</td>
<td>□ Develop and put in place a fixed time toileting program</td>
</tr>
</tbody>
</table>

If yes, how often?

- □ Once every few days
- □ Once a day
- □ Several times a day
- □ Most or every time

**12.** Does the resident experience urine leakage during the night?

- □ Yes
- □ No

If yes, how often?

- □ Once every few nights
- □ Once a night
- □ Several times a night
- □ Most or every time

**13.** Does the resident have a predictable pattern of passing urine (including urine leakage)?

a) During the day?

- □ Yes
- □ No

b) During the night?

- □ Yes
- □ No

If yes:

- □ Refer to the 3 day bladder chart and use the grid below to mark the times for an individualised toileting program based on the resident's pattern.

If no:

- □ Use the grid below to mark the times for a fixed time toileting program (i.e. at least every 4 - 6 hours during the day)

- □ Use the grid below to mark the times for a pad check and change program (i.e. at least every 4 - 6 hours during the day)

<table>
<thead>
<tr>
<th>Toileting / pad check and change grid (please tick)</th>
</tr>
</thead>
<tbody>
<tr>
<td>mid-night</td>
</tr>
<tr>
<td>Toileting times</td>
</tr>
<tr>
<td>Pad check &amp; change times</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Assessment Cues (tick appropriate response)</th>
<th>Care Options (tick appropriate care option)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>14.</strong> Does the need to pass urine or incontinence at night make it difficult for the resident to go back to sleep?</td>
<td>If sometimes or yes:</td>
</tr>
<tr>
<td>□ N/A</td>
<td>□ Place a commode beside the resident’s bed.</td>
</tr>
<tr>
<td>□ No</td>
<td>□ Offer the resident a bedpan or urinal.</td>
</tr>
<tr>
<td>□ Sometimes</td>
<td>□ Identify and put in place individualised strategies to help the resident to return to sleep</td>
</tr>
<tr>
<td>□ Yes</td>
<td>□ Place a commode beside the resident’s bed.</td>
</tr>
</tbody>
</table>

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### SECTION B: Bladder & Bowel pattern (continued)

<table>
<thead>
<tr>
<th>Assessment Cues</th>
<th>Care Options</th>
</tr>
</thead>
<tbody>
<tr>
<td>(tick appropriate response)</td>
<td>(tick appropriate care option)</td>
</tr>
</tbody>
</table>

**15.** Does the resident have a urinary catheter in place?  
- [ ] Yes  
- [ ] No  
*If yes, the catheter*  
- [ ] Suprapubic?  
- [ ] Urethral?  
*If yes,* ask the RN, Continence Nurse or GP about the care required and refer to resident’s catheter care plan.  
- [ ] No assistance required to empty catheter bag  
- [ ] Supervise the resident to empty catheter bag  
- [ ] Physically assist the resident to empty catheter bag

**16.** How often does the resident normally use their bowels?  
- [ ] Daily to second daily  
- [ ] Less than 3 times per week  
*If less than 3 times per week, or if yes to question 17: discuss the following options with RN, Continence Nurse or GP*  
- [ ] Increase fluid to ______________ daily.  
- [ ] Increase fibre by ______________.  
- [ ] Increase mobility (refer to mobility / activity care plan).  
- [ ] Medication (as determined by RN, Continence Nurse or GP).  
- [ ] Refer for further investigation (i.e. Abdominal X-Ray, GUT motility study).  
- [ ] Monitor bowel elimination frequency and stool consistency.  
- [ ] Prompt / supervise / assist resident to the toilet at ______________ each day.  
- [ ] Encourage the resident to respond to the urge to use their bowels.  
- [ ] Supervise / prompt / assist the resident to sit on the toilet and rest their elbows on their knees with their feet flat on the floor or stool to facilitate bowel emptying.

**17.** In the past two weeks has the resident leaked, or had accidents or lost control with stool/bowel motion?  
- [ ] Yes  
- [ ] No  
*If yes to any symptom, ask the RN, Continence Nurse or GP about the care required.*

**18.** Has the resident got any of the following symptoms when they use their bowels?  
- [ ] Pain and discomfort  
- [ ] Straining  
- [ ] Bleeding  
- [ ] Hard, dry motions  
- [ ] Very fluid bowel motions  
*If yes to any symptom, ask the RN, Continence Nurse or GP about the care required.*

**19.** Has the resident had a urine test (dipstick) done in the past 28 days?  
- [ ] Yes  
- [ ] No (this needs to be done)  
*If the resident’s urine dip-stick shows blood or nitrites or leukocytes or has a pH equal to 8 or above, ask the RN, Continence Nurse or GP about the care required.*

**pH__________ SG__________**  
- [ ] Blood Yes [ ] No  
- [ ] Nitrites Yes [ ] No  
- [ ] Leukocytes Yes [ ] No

**Further comments and/or observations**

____________________________________________________________________________________________________________________

____________________________________________________________________________________________________________________

____________________________________________________________________________________________________________________

____________________________________________________________________________________________________________________

____________________________________________________________________________________________________________________

____________________________________________________________________________________________________________________

____________________________________________________________________________________________________________________

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### SECTION C: Nutrition (fluid & diet)

#### Best practice recommendations
- Aim for the resident to have 5-10 cups of fluid per day unless otherwise indicated & limit known bladder irritants (i.e. coffee, alcohol)
- Aim for the resident to have 30gm of dietary fibre per day unless otherwise indicated

<table>
<thead>
<tr>
<th>Assessment Cues</th>
<th>Care Options</th>
</tr>
</thead>
</table>
| **20.** Does the resident drink an adequate amount of fluid to maintain hydration and healthy bladder and bowel function? *(Refer to 3-day bladder chart and check colour of urine)* | If sometimes or no:  
- Encourage resident to drink ________ cups of __________ per day.  
- Monitor and report underhydration (under 5 cups per day & dark coloured urine).  
- Monitor and report excessive drinking (over 10 cups per day).  
- Monitor urine colour (if concerned about dehydration). |
| Yes | □ |
| Sometimes | □ |
| No | □ |

| **21.** Does the resident eat an adequate amount of food with fibrous content to maintain healthy bladder and bowel function? *(Refer to nutritional assessment)* | If sometimes or no:  
- Refer to resident’s nutritional care plan.  
- Encourage the resident to eat cereals, vegetables and fruit regularly.  
- Offer small snacks regularly.  
- Refer to nutritional/swallowing assessment and care plan.  
- Ensure dentures are in at meal times and that they fit. |
| Yes | □ |
| Sometimes | □ |
| No | □ |

### SECTION D: Skin care

#### Best practice recommendations
- Aim for the resident’s skin to remain intact and free from rashes, excoriation and pressure ulcers

<table>
<thead>
<tr>
<th>Assessment Cues</th>
<th>Care Options</th>
</tr>
</thead>
</table>
| **22.** Does the resident’s skin around their buttocks, groin and perineal area appear to:  
- Be very thin or fragile  
- Be reddened  
- Be unusually pale  
- Have a discharge  
- Have a foul or bad smell  
- Be broken, have a rash or have lumps and blotsches  
- Other (specify) _____________ | If yes to any skin abnormalities, consider the general care options below and ask the RN, Continence Nurse and/or GP about the care required.  
- Change wet pads, linen and clothing soon after incontinent episodes.  
- Use the wetness indicators on disposable continence pads as a guide to know when to change the pad.  
- Use a non-irritating, pH neutral product for washing the skin after each incontinent episode.  
- Use a soft toilet paper or ‘wet ones’ for wiping if skin is very sensitive.  
- Apply a barrier cream for protection against exposure to urine and/or faeces |
| | □ |
| | □ |
| | □ |
| | □ |
| | □ |
| Other (specify) | □ |

| **23.** Is the resident currently using a continence product to contain their incontinence?  
- Yes – during day and night  
- Yes – during day only  
- Yes – during night only  
- No | If yes, select a product that is able to absorb the volume of urine loss and/or contain the faecal matter and is comfortable for the resident.  
- Select from the following options:  
- Disposable pad  
- Washable pad/pant  
- Commode  
- Condom drainage  |
| Yes – during day and night | □ Disposable pad  
(type) | □ Disposable pad  
(type) |
| Yes – during day only | □ Disposable pad  
(type) | □ Disposable pad  
(type) |
| Yes – during night only | □ Disposable pad  
(type) | □ Disposable pad  
(type) |
| No | □ Disposable pad  
(type) | □ Disposable pad  
(type) |
SECTION E: Medical
(This section may need to be completed by an RN, Continence Nurse or GP)

24. Please indicate whether or not the resident has any of the following potentially reversible causes of incontinence

☐ Delirium ☐ Bladder infection ☐ Constipation ☐ Irritable bowel syndrome ☐ Medication
☐ Atrophic vaginitis ☐ Unstable diabetes ☐ Depression ☐ Enlarged prostate ☐ Restraint use

25. If yes to any of the conditions, could this condition be causing the residents incontinence?

☐ No ☐ Yes (please list) ______________________________________________________

26. Is there any potential to treat or improve the residents’ condition with any of the following options

☐ Medication ☐ Bladder training ☐ Electrical stimulation ☐ Pelvic floor muscle training program
☐ Referral to: ☐ GP ☐ Continence Nurse ☐ Urologist ☐ Geriatrician ☐ Gynaecologist ☐ Physiotherapist

SECTION F: Resident Perspectives
(This section should be completed in conjunction with residents and/or their family members)

Best practice recommendations

- Ensure residents and families are given information about healthy bladder and bowel habits
- If the resident has a low affect and/or is bothered by their symptoms discuss this with an RN or the GP
- If a continence product is used, ensure that it fits the resident, absorbs any incontinence, and protects the resident’s underwear and outer clothing

<table>
<thead>
<tr>
<th>Bladder Function</th>
<th>Bowel Function</th>
</tr>
</thead>
<tbody>
<tr>
<td>27. If you are experiencing a bladder problem, what kind of assistance would you prefer? (may tick more than one)</td>
<td>28. If you are experiencing a bowel problem, what kind of assistance would you prefer? (may tick more than one)</td>
</tr>
<tr>
<td>☐ No assistance</td>
<td>☐ No assistance</td>
</tr>
<tr>
<td>☐ To be assisted to go to the toilet at ______________________</td>
<td>☐ To be assisted to go to the toilet at ______________________</td>
</tr>
<tr>
<td>☐ To wear pads during the day</td>
<td>☐ To wear pads during the day</td>
</tr>
<tr>
<td>☐ To wear pads during the night</td>
<td>☐ To wear pads during the night</td>
</tr>
<tr>
<td>☐ To be seen by a specialist for further investigation</td>
<td>☐ To have a laxative</td>
</tr>
<tr>
<td>☐ Other ______________________</td>
<td>☐ To be seen by a specialist for further investigation</td>
</tr>
<tr>
<td></td>
<td>☐ Other ______________________</td>
</tr>
</tbody>
</table>

29. If you are experiencing a bladder problem, how much of a problem is this for you?

☐ No problem ☐ A bit of a problem ☐ Quite a problem ☐ Severe problem

30. If you are experiencing a bowel problem, how much of a problem is this for you?

☐ No problem ☐ A bit of a problem ☐ Quite a problem ☐ Severe problem

31. If you are wearing a continence product, does it keep you dry and comfortable? ☐ N/A ☐ Yes ☐ No

If no, would you like to consider other options? ☐ Yes ☐ No

Further comments and/or observations ______________________________________________________

<table>
<thead>
<tr>
<th>Staff member completing assessment</th>
<th>Staff member endorsing this assessment</th>
<th>Care plan discussed with and agreed to by family</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name ____________________________</td>
<td>Name ______________________________</td>
<td>☐ Yes ☐ No ☐ N/A</td>
</tr>
<tr>
<td>Signature ________________________</td>
<td>Signature __________________________</td>
<td>Family/Other–Name _________________________</td>
</tr>
<tr>
<td>Designation __________ Date ______</td>
<td>Designation __________ Date _________</td>
<td>Signature ________________________________</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Relationship __________ Date _____________</td>
</tr>
</tbody>
</table>

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## Continence Care Summary

### 1. Is the resident:
- [ ] Incontinent of urine
- [ ] Yes
- [ ] No
- [ ] Incontinent of faeces
- [ ] Yes
- [ ] No

### 2. What level of assistance is required to support toileting
- [ ] N/A, unable to use toilet
- [ ] No assistance required (is independent)
- [ ] Requires supervision (i.e. prompting, reminding and directional support)
- [ ] Requires physical assistance
  - [ ] One person assist
  - [ ] Two person assist
  - [ ] Lifting equipment
  - [ ] Other

### 3. Behaviours that indicate need to toilet
- [ ] Restless
- [ ] Wandering
- [ ] Pulls at clothes
- [ ] Other

### 4. Resident’s day time toileting / pad check & change program

<table>
<thead>
<tr>
<th>Time</th>
<th>Toileting</th>
<th>Pad check</th>
</tr>
</thead>
<tbody>
<tr>
<td>7am</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8am</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9am</td>
<td></td>
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<tr>
<td>10am</td>
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<tr>
<td>11am</td>
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<tr>
<td>noon</td>
<td></td>
<td></td>
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<tr>
<td>1pm</td>
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<td>2pm</td>
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<td>3pm</td>
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<td>4pm</td>
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<tr>
<td>5pm</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6pm</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7pm</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### 5. Resident’s night time toileting / pad check & change program

<table>
<thead>
<tr>
<th>Time</th>
<th>Toileting</th>
<th>Pad check</th>
</tr>
</thead>
<tbody>
<tr>
<td>7pm</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8pm</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9pm</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10pm</td>
<td></td>
<td></td>
</tr>
<tr>
<td>11pm</td>
<td></td>
<td></td>
</tr>
<tr>
<td>midnight</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1am</td>
<td></td>
<td></td>
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<tr>
<td>2am</td>
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<td>3am</td>
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<tr>
<td>4am</td>
<td></td>
<td></td>
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<tr>
<td>5am</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6am</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7am</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### 6. Resident’s preferences for continence care (if resident is able to indicate)

#### a) During the day
- [ ] No assistance
- [ ] Assistance to go to the toilet at ___________________ (specify times)
- [ ] To wear pads (specify type) ___________________
- [ ] Other ______________________________________

#### b) During the night
- [ ] No assistance
- [ ] Assistance to go to the toilet at ___________________ (specify times)
- [ ] To wear pads (specify type) ___________________
- [ ] Other ______________________________________

### 7. Individual requirements for regular bowel elimination
- [ ] No additional requirements
- [ ] Encourage resident to sit on toilet for bowel action after breakfast each day
- [ ] Encourage additional dietary fibre (specify type) ___________________
- [ ] Encourage additional fluid (specify amount & type) ___________________
- [ ] Ensure laxative administration (specify) ___________________

### 8. Individual requirements for skin care
- [ ] No additional requirements
- [ ] Apply __________________ cream after each pad change

### 9. Other ____________________________________________

---

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